

**Maine DEP, Maine Water Environment Association,  
Maine Water Utilities Association, Maine DHHS, and Maine JETCC**  
Present

**Management Candidate School 2016-2017**

**DRAFT SCHEDULE**

*Topic, Dates, and Speakers Listed Here Are Based on 2015-2016 Agenda and are Subject To Modification*

Location: Bangor Water District – Bangor, Maine

Meetings – Second Wednesday of each month unless noted; Registration 8:00 – 8:30; Class 8:30 – 3:30

<b>DATE</b>	<b>CLASS TITLE</b>	<b>INSTRUCTOR(S) list from 2015-2016</b>	<b>HRS</b>
Nov. 9, 2016	<ul style="list-style-type: none"> <li>• <b>Housekeeping</b></li> <li>• <b>Introduction to Personnel Management</b></li> </ul> <b>Book:</b> California State University at Sacramento Manage for Success: Utility Management	<ul style="list-style-type: none"> <li>▪ John Jewett – CAI, Hardwick Vermont</li> </ul> <i>Facilitator: Leeann Hanson – JETCC</i>	6
Dec. 14, 2016	<b>Rules, Regulations and Relationship Building</b>	<ul style="list-style-type: none"> <li>▪ Brian Kavanah - Maine DEP</li> <li>▪ Teresa Trott – Maine DHHS</li> <li>▪ William Taylor, Esq. – Pierce Atwood</li> <li>▪ Bruce Berger – Maine Water Utilities Association</li> </ul>	6
Jan. 11, 2017	<ul style="list-style-type: none"> <li>• <b>Improving Communication</b></li> <li>• <b>Conflict Avoidance</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Jack Healey &amp; Gina Snyder – US EPA</li> </ul>	6
Feb. 7, 2017 <i>(Tuesday)</i>	<b>Classes in conjunction with MWUA Conference, Holiday Inn By The Bay, Portland</b>	<ul style="list-style-type: none"> <li>▪ Various</li> </ul>	6
March 8, 2017	<ul style="list-style-type: none"> <li>• <b>Asset Management</b></li> <li>• <b>CMOM</b></li> <li>• <b>GIS</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Steve Guerette, Jeff Normandin &amp; Darrin Lary - Wright – Pierce Engineers</li> <li>▪ Art Astarita – RCAP Solutions</li> </ul>	6
April 12, 2017	<b>Real World Management &amp; Leadership Skills</b>	<ul style="list-style-type: none"> <li>▪ Dana Peck – Peck Environmental</li> </ul>	6
May 10, 2017	<b>Budgeting and Financing for the Long Term Viability of Your Facility</b>	<ul style="list-style-type: none"> <li>▪ Brian Tarbuck &amp; Sherry Kenny – Greater Augusta Utility District</li> <li>▪ John True – Maine DEP</li> <li>▪ Nate Saunders– Maine DHHS</li> <li>▪ Lucretia Smith – Maine PUC</li> </ul>	6
June 14, 2017	<ul style="list-style-type: none"> <li>• <b>Safety, Inspections &amp; Insurance Coverage in a Government Setting</b></li> <li>• <b>Work Better by Working Together</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Skip Pratt - SAPPI Fine Paper</li> <li>▪ Lance Lemieux – Maine Municipal Association</li> <li>▪ Steve Greeley – Safety Works</li> <li>▪ Art Astarita – Maine WARN</li> <li>▪ Jane Carroll - GAUD</li> </ul>	6
June - August	<b>Operator Exchanges:</b> Participants visit other facility to shadow other WW or DW managers.		6
July 12, 2017	<ul style="list-style-type: none"> <li>• <b>Engineering Basics: Blueprint Reading</b></li> <li>• <b>Tips for Talking with your Regulators</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Michael Stein P.E. &amp; Kyle Coolidge P.E. Wright Pierce Engineers</li> <li>▪ Michael Kuhns - Maine Department of Environmental Protection</li> </ul>	6
August 9, 2017	<ul style="list-style-type: none"> <li>• <b>A Day in the Life of a Utility Manager</b></li> <li>• <b>Media Relations</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ John Emerson – Portland Public Services</li> <li>▪ Michelle Clements – Portland Water District</li> </ul>	6
Sept. 2017	<b>At MeWEA Convention</b> <ul style="list-style-type: none"> <li>• Final recap evaluation, feedback and follow-up</li> <li>• Graduation of Class of 2017</li> <li>• Announcement of Class of 2018</li> </ul>		6