

**Maine DEP, Maine Water Environment Association,  
Maine Water Utilities Association, Maine DHHS, and Maine JETCC**  
Present

**Management Candidate School 2017-2018**

**SAMPLE SCHEDULE**

*Topics, Dates, and Speakers listed are based on 2016-2017 Agenda and are subject to modification.*

Location: Portland Water District – Portland, Maine

Meetings – Second Wednesday of each month unless noted; Registration 8:00 – 8:30; Class 8:30 – 3:30

DATE	CLASS TITLE	INSTRUCTOR(S)	HRS
Nov. 8, 2017	<ul style="list-style-type: none"> <li>Housekeeping</li> <li>Introduction to Personnel Management Book: California State University at Sacramento Manage for Success: Utility Management</li> </ul>	<ul style="list-style-type: none"> <li>John Jewett – CAI, Hardwick Vermont</li> </ul> <p>Facilitator: Leeann Hanson – NEIWPC-JETCC</p>	6
Dec. 13, 2017	<ul style="list-style-type: none"> <li>Merging &amp; Managing Two Utilities</li> <li>Rules, Regs and Why</li> </ul>	<ul style="list-style-type: none"> <li>Brian Tarbuck – Greater Augusta Utility District</li> <li>Teresa Trott – Maine DHHS</li> <li>Brian Kavanah - Maine DEP</li> <li>William Taylor, Esq. – Pierce Atwood</li> </ul> <p>Facilitator: TBD</p>	6
Jan. 10, 2018	<ul style="list-style-type: none"> <li>Real World Management &amp; Leadership Skills</li> <li>Association and Relationship Building</li> </ul>	<ul style="list-style-type: none"> <li>Dana Peck – Peck Environmental</li> <li>Bruce Berger – Maine Water Utilities Association</li> </ul> <p>Facilitator: TBD</p>	6
Feb. 7, 2018 (1 <sup>st</sup> Wednesday)	Classes in conjunction with MWUA Conference, Holiday Inn By The Bay, Portland	<ul style="list-style-type: none"> <li>Various</li> </ul>	6
March 14, 2018	<ul style="list-style-type: none"> <li>Asset Management</li> <li>CMOM</li> <li>GIS</li> </ul>	<ul style="list-style-type: none"> <li>Steve Guerette, Jeff Normandin &amp; Darrin Lary - Wright – Pierce Engineers</li> <li>Art Astarita – RCAP Solutions</li> </ul> <p>Facilitator: TBD</p>	6
April 11, 2018	<ul style="list-style-type: none"> <li>Improving Communication</li> <li>Conflict Avoidance</li> </ul>	<ul style="list-style-type: none"> <li>Michael Cherniak – Woodard &amp; Curran</li> </ul> <p>Facilitator: TBD</p>	6
May 16, 2018 (3 <sup>rd</sup> Wednesday)	<ul style="list-style-type: none"> <li>Budgeting and Financing for the Long Term Viability of Your Facility</li> <li>Manager - Engineer - Contractor</li> </ul>	<ul style="list-style-type: none"> <li>Sherry Kenny – Greater Augusta Utility District</li> <li>John True – Maine DEP</li> <li>Nate Saunders– Maine DHHS</li> <li>Greg Connors – Maine Bond Bank</li> <li>Lucretia Smith – Maine PUC</li> <li>Mark Holt – Jay Sewer District</li> <li>Matt Timberlake – Ted Berry Company</li> <li>Jeff Prebble – Wright Pierce Engineers</li> </ul> <p>Facilitator: TBD</p>	6
June 13, 2018	<ul style="list-style-type: none"> <li>Safety, Inspections &amp; Insurance Coverage In a Government Settling</li> <li>Work Better by Working Together</li> </ul>	<ul style="list-style-type: none"> <li>Skip Pratt - SAPPI Fine Paper</li> <li>Marcus Ballou &amp; Dan Whittier – Maine Municipal Association</li> <li>Steve Greeley &amp; Michael LaPlante – Safety Works</li> <li>Len Blanchette &amp; Dan Munsey - Brunswick Sewer District</li> <li>Travis Jones – Bar Harbor WW Division</li> </ul> <p>Facilitator: TBD</p>	6
June - August	<b>Operator Exchanges:</b> Participants visit other facility to shadow other WW or DW managers.		6
July 11, 2018	<b>Engineering Basics: Blueprint Reading</b>	<ul style="list-style-type: none"> <li>Michael Stein P.E. &amp; Kyle Coolidge P.E. Wright Pierce Engineers</li> </ul> <p>Facilitator: TBD</p>	6
August 8, 2018	<ul style="list-style-type: none"> <li>A Day in the Life of a Utility Manager</li> <li>Tips from your Regulators</li> <li>Using Media as a Tool</li> </ul>	<ul style="list-style-type: none"> <li>John Emerson – Portland Public Services</li> <li>Paul Mercer – Maine DEP Commissioner</li> <li>Leeann Hanson – NEIWPC-JETCC</li> </ul> <p>Facilitator: TBD</p>	6
Sept. 20, 2018	<b>At MEWEA Convention</b> <ul style="list-style-type: none"> <li>Final recap evaluation, feedback and follow-up</li> <li>Graduation of Class of 2018</li> <li>Announcement of Class of 2019</li> </ul>		3