

**MAINE WASTEWATER OPERATOR CERTIFICATION PROGRAM
c/o NEIWPCC-JETCC**

584 Main Street, South Portland, ME 04106 Tel: 207/253-8020 Fax: 207/771-9028
www.jetcc.org info@neiwpcc-jetcc.org

Q. How do I obtain approval for a training class that I am interested in or have taken?

A. Maine DEP must approve all classes for continuing education for Wastewater Treatment Plant Operators. In order to obtain approval you should submit the following information directly to JETCC and we will submit it to Maine DEP for you:

- ☐ Course Title
- ☐ Course Description
- ☐ Target Audience
- ☐ Agenda or outline noting time spent on various segments of training. Check-in, breaks, and lunch times must also be noted.
- ☐ Instructor(s) must provide credentials – this could be a brief paragraph explaining their credentials or they may provide a Bio or Resume
- ☐ Scheduled hours or hours you attended
- ☐ Date(s) of training
- ☐ Location(s) of training
- ☐ Proof of attendance – this could be a Certificate of Completion or a copy of the Sign-In/Out Sheet.