

**MAINE WASTEWATER OPERATOR CERTIFICATION PROGRAM
c/o NEIWPCC-JETCC**

P.O. Box 487 Scarborough, ME 04070-0487 Tel: 207/253-8020 Fax:207/771-9028
www.jetcc.org info@neiwppcc-jetcc.org

Operator Upgrade from Biological Grade 1 to Grade 2
All requests for upgrade are reviewed and approved by Maine DEP

1. Operator must hold a valid Maine Biological Grade 1 license.
2. Operator must satisfied one of the following:

EDUCATION	OPERATING EXPERIENCE AT A WASTEWATER PLANT
No high school diploma/GED	4 Years
High school diploma/GED	2 Years
High school diploma/GED and at least 1 year education/training in a related science or technical field (i.e. Environmental Studies, plumbing, etc.)* <i>* Please include copy of diploma, records, or transcripts of post-high school educational courses employee has completed in related fields.</i>	1 Year

3. Immediate supervisor or superintendent must write a letter requesting the upgrade and address it to:

Judy Bruenjes
Maine Dept. of Environmental Protection
17 State House Station
Augusta, ME 04333

Note: Requests should be sent to JETCC who will forward to Maine DEP and tracked for final response.

4. Letter must state the following:
 - a. How long individual has been employed in a wastewater treatment plant.
 - b. Date the employee passed Biological Grade 1 exam.
 - c. Description of operational duties performed by employee.
 - d. Indicate operator's highest level of education.
5. There is no fee required for the upgrade process.
6. Mail or email request to NEIWPCC/JETCC at the address listed below. Any requests sent through NEIWPCC/JETCC will be forwarded to Maine DEP and tracked for final response.

Attn: Spring Connolly
NEIWPCC/JETCC
P.O. Box 487
Scarborough, ME 04070-0487
Email: sconnolly@neiwppcc-jetcc.org